



July 2018

Dear Pupil

HIGHER EDUCATION AND UCAS MATTERS

I hope you are enjoying your summer holiday. I also hope that you will be pleased with your achievements. The following is a reminder and some advice about UCAS matters. All of the information will not apply to you, please take note of anything that does.

Advice to all

At the end of last term, during the Futures Conference, you were encouraged to use the summer wisely. You should already have been investigating Higher Education courses, making decisions about the ones to which you will apply and also completing your Personal Statement. You were given materials to help you complete these areas.

If you are **not** returning to S6 you should refer to the enclosed "Policy on Supplying School References".

During the first week of term you should make further progress with your UCAS application. Take time to discuss your options with your Form Tutor. You have already been given deadline dates, which depend on the places and courses to which you intend making an application. In summary the school deadline dates are:

- **Oxbridge, Medics, Dentists and Vet applicants** should have completed the first draft of their form, including the Personal Statement by Friday 31 August and the final form should be completed and the fee paid to UCAS by Friday 7 September.
- **All other applicants** should have completed the first draft of their form, including the Personal Statement, by Friday 14 September and the final form should be completed and the fee paid to UCAS by Friday 5 October.

You should aim to complete the application procedures **before** these deadlines; it is advantageous for your application to be received by the Universities early on in their selection process.

Please reply to:

■ SECONDARY SCHOOL
■ PRIMARY SCHOOL

21 Beaton Road, Glasgow G41 4NW
44 Kingarth Street, Glasgow G42 7RN

Tel: (0141) 423 2933
Tel: (0141) 423 2700

Fax: (0141) 424 0251
Fax: (0141) 424 1243

email: rector@hutchesons.org

website: www.hutchesons.org

Rector: Mr Colin Gambles

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It is important that you are clear about the grades and subject combinations required for your chosen courses and that your sixth year subjects are suitable. Any changes to your S6 programme of studies should be discussed with your Year Tutor. **Please check carefully any S4 Examination requirements as well as the Highers you need.**

If you have taken part in any work experience placements you should have completed a pupil assessment form and asked your host to complete a feedback form; the host's assessment will go into your school file to be used when drafting your reference. Please ensure any outstanding work experience information is returned to the school as soon as possible, addressed to Miss Chisholm.

Please ask your parents to read this letter, they will find information about HE on the UCAS website where they can register for a Parent Guide and other information. Should you, or they, have any questions, about matters related to Higher Education or Career Development, which you would like to discuss, please contact me via the school office.

Yours sincerely

A handwritten signature in black ink that reads "D. Campbell". The signature is written in a cursive style with a large, stylized 'D'.

Mr D Campbell
Depute Rector (Career Development and Higher Education)